

ACCEPTABLE ID and EMPLOYMENT ELIGIBILITY DOCUMENTS FOR MSP AIRPORT BADGES

Form PW-IR-09- Effective February 2, 2009

To **apply** for or **renew** an MSP security badge, you must present two (2) ORIGINAL documents that:

1. **show proof of IDENTITY**
AND
2. **show proof of EMPLOYMENT ELIGIBILITY**
One must be a valid government-issued photo ID

EXPIRED or PHOTOCOPIED DOCUMENTS WILL NOT BE ACCEPTED

Examples:

- If you present an ID from LIST A, then you may select a second document from either LIST B or LIST C.
- If you present a photo ID from LIST B, then you must present a document from List C as your second document. You CANNOT present 2 documents from LIST B.
- If you are not a U.S. citizen, you must present your appropriate (unexpired) INS documents along with a second approved document.

**NOTE: U.S. CITIZENS BORN OUTSIDE THE UNITED STATES MUST PROVIDE ONE OF THE FOLLOWING:
U.S. Passport or Certificate of Naturalization or Certification of Report of Birth (Form DS-1350)**

LIST A

Documents that Establish BOTH

**IDENTITY and
EMPLOYMENT ELIGIBILITY**

- U.S. Passport or U.S. Passport Card
- Permanent Resident Card or Alien Registration Receipt Card (Form I-551)
- Foreign passport with I-551 temporary stamp or I-551 printed notation on a machine-readable immigrant visa
- Employment Authorization document issued that contains a photograph (Form I-766)
- Foreign passport with an unexpired Arrival-Departure Record, I-94, bearing the same name as the passport and containing an endorsement of the alien's nonimmigrant status, if that status authorizes the alien to work for the employer.

LIST B

Documents that Establish

IDENTITY

- Driver's License or ID card issued by a state or outlying possession of the United States provided it contains a photo and information such as name, date of birth, gender, height, eye color and address.

**ADDRESS ON DRIVER'S LICENSE
MUST MATCH ADDRESS LISTED
ON APPLICATION**

ACCEPTED: Clipped Driver's License accompanied by yellow receipt

Note: MN State Statute 171.11 requires individuals within 30 days of a permanent address or name change to apply for a new ID. Applicants must show proof of address or name change request.

- ID card issued by federal, state or local government agencies or entities provided it contains a photo or information such as name, date of birth, gender, height, eye color and address.
- U.S. Military card
- Military dependent's ID Card
- Driver's license issued by a Canadian government authority

LIST C

Documents that Establish

EMPLOYMENT ELIGIBILITY

- U.S. Social Security card issued by the Social Security Administration (*other than a card stating it is not valid for employment*)
- Certification of Birth Abroad issued by the Department of State (Form FS-545)
- Certification of Report of Birth issued by the Department of State (Form DS-1350)
- Original or certified copy of a birth certificate issued by state, county, municipal authority or outlying possession of the United States bearing an official seal.
- U.S. Citizen ID Card (INS Form I-197)
- ID Card for use of Resident Citizen in the United States (INS Form I-179)
- Employment authorization document issued by the Department of Homeland Security

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