



MSP Signer News



Non-Working Badges Can Now Be Replaced After Hours and on Weekends

- The badge must be active and not expired.
- Call the Emergency Communications Center at 612-726-5577 (or dial 228 from a black courtesy phone).
- The badge holder can pick up the replacement badge at the Police Operations Center by Baggage Carousel 14.
- Bring the broken badge and a government-issued photo ID.

Use the Correct Form!

- Non-airline companies hiring a **currently badged airline employee** must use the 4-page fingerprint & badge application form.
- Non airline companies hiring a **currently badged non-airline employee** must use the badge replacement/renewal form.
- An employee whose badge has been expired for over 30 days must start the process over with the 4-page fingerprint & badge application form.
- If you are unsure of which form to use, call the Badging Office. Applicants will be turned away if they fail to present the correct form.



Signer of the Month

CONGRATULATIONS to **Yvonne Haas**, Administrative Assistant at Northwest Airlines. Yvonne is our 'GO TO' person for answers to any questions regarding NWA. Her customer service skills are outstanding! She has literally signed thousands of badge applications— more than any other signer. Thank you, Yvonne!

Badge Expiration Date Changes

NOW IN EFFECT: New Sterile Area badge holders will receive badges with a 6-month expiration date. Current Sterile Area badge holders do not need to replace their existing badges until their normal renewal time.



Upcoming Signer Sessions

The next authorized signer sessions will be held on **July 14th and August 11th**. TIME: 1:00- 2:00 p.m. LOCATION: Hub Building, Level 4 (SIDA training room) Refreshments will be served and parking validated. Register at security@mspmac.org.

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HEIDI LEONARD

Welcome Heidi, our new Aviation Security Division Administrative Assistant. Heidi's experience in the aviation field will be of great benefit to us! Her career, which began at TransGlobal Vacations, is highlighted by ten years of experience as a station manager for Ryan International Airlines.

BADGING LOCATION:

Level Five of the Hub Building between Red-Blue parking ramps.

MAILING ADDRESS:

Badging Office
Airport Police Department
Room LT-3255 MSP Airport
St. Paul, MN 55111

CURRENT HOURS:

Mon-Tuesday 7 am - 4:30 pm
Wednesday 6 am - 4:30 pm
Thurs-Friday 7 am - 4:30 pm

CLOSED:

Daily 11:30 am -12:30 pm
MAC-Observed Holidays
Independence Day—July 4th

FINGERPRINTING:

Tuesday 7 am - 11 am
Wednesday 12:30 pm - 4 pm
Thursday 7 am - 11 am

SIDA TRAINING:

Tuesday 1:30 pm
Wednesday 8:00 am
Thursday 1:30 pm
Friday 8:00 am

CONTACT US:

Phone 612-467-0623
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Email badging@mspmac.org