MSP Signer News

February 2009, Issue 18

TSA Security Directive Affects Badging Process

The newest security directive requires Security Threat Assessments (STAs) on an expanded population of airport badge holders as well as new mandates related to badging best practices and audits. Improved verification of badge holders' identification and work authorization status is needed to perform a thorough STA. Key changes:

- Individuals who are RENEWING badges are now required to provide two documents from the list of 'Acceptable Documents for MSP Security Badges' as is already being done by new applicants.
- **U.S. CITIZENS BORN ABROAD,** whether applying for a new badge or renewing a badge, must **also** present one of the following documents:
  - U.S. Passport
  - Certificate of Naturalization
  - Certification of Birth Abroad
- In accordance with the directive, the **Fingerprint and Badging Application** and **Badge Renewal/Replacement** forms are being revised. A supply of the new forms will be mailed next week.
- In the near future, additional requirements for all Authorized Signers will include:
  - Fingerprint and STA approval (for those who don't already have it)
  - SIDA training
  - Mandatory authorized signer training
- Government employees are no longer exempt from STA's.

PLEASE REMIND EMPLOYEES TO KEEP THEIR DOCUMENTS CURRENT

(passports, driver's licenses, employment authorization cards, etc.).

Remember, documents must reflect the employee's current address and legal name.

Friday Badging Hours Change Back

At the beginning of the year, the Badging Office began closing at 11:30 a.m. on Fridays. In response to feedback received, we will return to closing at 4:30 p.m. Monday-Friday.

Suggested Reading

'BEST PRACTICES' outlines the steps required to comply with the MAC security ordinance and TSA badge regulations. Please go to **www.mspairport.com/police** and click on **Airport Badging**.

Upcoming Signer Sessions

The next signer sessions will be held on **March 9th** and **April 13th.** TIME: 1-2 p.m. LOCATION: Hub Building, Level 4 (SIDA training room). Ramp parking will be validated. To register, email: **security@mspmac.org**.

MIKE EVERSON

As head of the Airport Police Department's Aviation Security Division, Commander Everson ensures MSP's compliance with federal, state and local security regulations. As MSP's Airport Security Coordinator, he is also responsible for the Secured Area Access Control System that regulates the use of all airport security ID badges.

BADGING LOCATION:
Level 5 of the Hub Building, between Red-Blue parking ramps

MAILING ADDRESS:
Badging Office
Airport Police Department
Room LT-3255 MSP Airport
St. Paul, MN 55111

BADGING HOURS:
Mon & Tue .... 7 am - 4:30 pm
Wednesday ... 6 am - 4:30 pm
Thursday ..... 7 am - 4:30 pm
Friday ..... 7 am - 4:30 pm

CLOSED...
Mon-Fri .... 11:30 am -12:30 pm
Also closed on weekends and MAC-observed Holidays

FINGERPRINTING:
Tue & Thurs ..... 7 am - 11am
Wed ..... 12:30 pm - 4 pm

SIDA TRAINING:
Tue & Thurs ..... 1:30 pm
Wed & Fri ..... 8:00 am

CONTACT US:
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