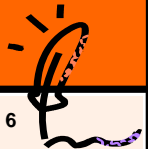




MSP Signer News



Extended Badging Office Hours

BEGINNING IN MARCH: The Badging Office will remain open weekdays until 4:30 p.m. Fingerprinting hours on Wednesdays will be extended to 4:00 p.m. The Wednesday and Friday SIDA classes will begin at 8:00 a.m.

On February 14th, the Badging Office will close one half-hour early, at 3:00 p.m., due to a department meeting. SIDA training will not be affected.

Recover Those Badges!

Do you have badges that you meant to return but got too busy and now they're BURIED somewhere? **Check your desk drawers!** Return badges now. No questions asked!



At the January Security Consortium, we addressed the serious issue of unaccounted-for badges at MSP. **We are at an unacceptable percentage rate. If it reaches 5% ... the TSA will require the entire airport to be rebadged!**

We will be contacting companies with non-returned badges and providing an opportunity to retrieve as many badges as possible within a specified timeframe. Start now! Reduce your percentage rate and help **SHRINK** the STOP LIST!

Badge Holder Name/Citizenship Changes

Badge holders must report name changes to the Badging Office as soon as possible. The Badge Renewal Replacement Form is to be used for this purpose, accompanied by one of the following documents:

- **Original marriage certificate, or**
- **Original court name change document, or**
- **Government-issued photo ID bearing the new name**

The new name must undergo a TSA Security Threat Assessment prior to issuance of an updated badge. Badge holders are to continue using their current badge until being notified by the Aviation Security Division staff that their new name has cleared the STA process.

BEGINNING MARCH 1ST: individuals who were not U.S. citizens when badged, but have since become citizens, must bring proof of citizenship when renewing their badge.

Upcoming Signer Sessions

The next authorized signer sessions will be held February 11, March 10 and April 14. **TIME:** 1:00- 2:00 p.m. **LOCATION:** Hub Building, Level 4 (SIDA training room). Refreshments will be served and parking validated. Register at security@mspmac.org.

February 2008, Issue 6



LENNY HARRELL joined our staff in December as a SIDA instructor and fingerprinter. He has worked 3 years as a part-time police officer at the checkpoints. Before coming to MSP, he was the police chief of Mound and taught ethics and law enforcement at St. Mary's and Metro State universities.

BADGING LOCATION:

Level Five of the Hub Building between Red-Blue parking ramps.

MAILING ADDRESS:

Badging Office
Airport Police Department
Room LT-3255 MSP Airport
St. Paul, MN 55111

CURRENT HOURS:

Mon-Tuesday 7 am - 3:30 pm
Wednesday 6 am - 3:30 pm
Thurs-Friday 7 am - 3:30 pm

CLOSED...

Daily 11:30 am -12:30 pm
MAC-Observed Holidays
President's Day - Feb. 18th

FINGERPRINTING:

Tuesday 7 am - 11am
Wednesday 12:30 pm - 3 pm
Thursday 7 am - 11am

SIDA TRAINING:

Tuesday 1:30 pm
Wednesday 9:00 am
Thursday 1:30 pm
Friday 9:00 am

CONTACT US:

Phone 612-467-0623
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Email badging@mspmac.org