



MSP Signer News



April 2008, Issue 8

Unaccounted-For Badges

The focus of the April 16th quarterly MSP Airport Security Consortium is on badge audits and specific plans for dealing with unaccounted-for badges. All companies with non-returned badges on the Stop List have been invited to attend the meeting. We also plan to take this opportunity to thank companies for their cooperation with our monthly badge audits and for their help in reducing the Stop List. Companies that are unable to attend the consortium will receive a summary.

ID Addresses Must Match

REMINDER: As of October 1st 2007, individuals who present a Driver's License or State ID card displaying an address that differs from the one listed on their badge application **will not be processed**. Save everyone's time! Check IDs before sending your employee or job applicant to the Badging Office for fingerprinting or renewal.



BRIDGET BORMANN

This is the busy woman who sends the monthly badge audits (which are now automated to arrive and return via email). Bridget has been with the Airport Police Department since 2002. She also processes new company and authorized signer information and records name and job title changes.

BADGING LOCATION:

Level Five of the Hub Building between Red-Blue parking ramps.

MAILING ADDRESS:

Badging Office
Airport Police Department
Room LT-3255 MSP Airport
St. Paul, MN 55111

OFFICE HOURS:

Mon-Tuesday 7 am - 4:30 pm
Wednesday 6 am - 4:30 pm
Thurs-Friday 7 am - 4:30 pm

CLOSED...

Daily 11:30 am -12:30 pm
MAC-Observed Holidays

FINGERPRINTING:

Tuesday 7 am - 11am
Wednesday 12:30 pm - 4 pm
Thursday 7 am - 11am

SIDA TRAINING:

Tuesday 1:30 pm
Wednesday 8:00 am
Thursday 1:30 pm
Friday 8:00 am

CONTACT US:

Phone 612-467-0623
Fax 612-467-0988
Email badging@mspmac.org

NOT ACCEPTED

DRIVER'S LICENSE OR STATE ID CARD— If address differs from what is written on the application

INCOMPLETE APPLICATIONS— Applicant section is blank except for name, yet signed by Signer

ILLEGIBLE APPLICATIONS

ACCEPTED

- Clipped License or State ID Card with Yellow Receipt
- Fully Completed Applications
- Correct Information and IDs
- Signed in *Blue Ink* and Dated within 30 Days

STA Policy Update for Airlines

- **Returning employees** who have held an active badge on or after April 15, 2007 may have a valid Security Threat Assessment (STA.) Once this is confirmed, they must be badged within 30 days.
- **Employees transferring from another airport** may be badged immediately following SIDA training if the other airport provides certification of STA approval.
NOTE: The TSA will still require their names to be resubmitted for STA approval.

Upcoming Signer Sessions

The next authorized signer sessions will be held April 14, May 12, June 16 and July 14. TIME: 1- 2 p.m. LOCATION: Hub Building, Level 4 (SIDA training room). Refreshments will be served and parking will be validated. Register at security@mspmac.org.