

**MINNEAPOLIS-SAINT PAUL METROPOLITAN AIRPORTS COMMISSION**

**ORDINANCE NO. 45**

An ordinance to promote and conserve public safety, health, peace, convenience and welfare relating to the supervision, control, and disposition of personal property lost, misplaced, or abandoned on properties owned or operated under the supervision and control of the Minneapolis-Saint Paul Metropolitan Airports Commission.

The Minneapolis-Saint Paul Metropolitan Airports Commission does ordain:

**Section I - Definitions**

AIRPORT DIRECTOR – Means the director of the airport on which the lost, misplaced, or abandoned property is found or his designated representative.

COMMISSION - Means the Minneapolis-Saint Paul Metropolitan Airports Commission.

**Section II - Custody of Found Property, Excepting Animals and Motor Vehicles.**

The Airport Director shall have custody of all lost, misplaced, abandoned property located on airport property over which such Airport Director has administrative responsibility.

**Section III - Care of Found Property**

A receipt shall be issued to any person finding lost, misplaced, or abandoned property or money and delivering the same to the custody of the Airport Director. Such property shall be stored in a safe place and such money deposited with the Director of Finance for the Commission for a period of three months unless claimed by the true owner. Upon expiration of the three month period, said property or money shall be subject to disposal under this ordinance as unclaimed property or money.

**Section IV - Claims by Owner**

During such three month period the Airport Director shall deliver such property or order such money paid to the true owner thereof upon proof of ownership satisfactory to the Airport Director, after ten days notice by mail to all other persons who have asserted a claim of ownership. In the event ownership cannot be determined to the satisfaction of the Airport Director, he may refuse to deliver such property or order the payment of such money to anyone until ordered to do so by the court. In such cases, he shall hold such money or property during the pendency of any legal actions to determine true ownership of the same, provided, however, that he may charge a reasonable storage fee for storage of such property during the pendency of the action.

**Section V - Claim by finder**

If the true owner does not claim the property or money during the three month period the Airport Director may release such unclaimed property or order such unclaimed money to be paid to the person who found it, if at the time of delivery to the Airport Director, such finder indicated in writing that he wished to assert a claim to the property or money as a finder.

**Section VI - Transfer of Unclaimed Monies to the General Fund**

If any lost, misplaced or abandoned money is not claimed by the true owner or delivered to the finder, the Airport Director shall transfer such money to the general fund of the Commission.

**Section VII – Public Sale of Unclaimed Property**

Upon the expiration of the three month period, unclaimed property remaining in the possession of the Airport Director shall be disposed of as follows:

- a. In the event that the property appears to the Airport Director to have a value of less than \$100, the Airport Director, in his discretion, may appropriate it for use by the Commission or, may sell such item and deliver the proceeds to the general fund of the Commission.
- b. In the event such item appears to have a value of more than \$100, the Airport Director shall notify the Commission which may, in its discretion, appropriate the same to its own use, or order the Airport Director to hold a public sale and deliver the proceeds from such sale from the general fund of the Commission. In the event that the Commission orders a public sale, the Airport Director shall cause notice of such sale to be published at least one week prior to such public sale in legal newspapers of Minneapolis and Saint Paul, describing therein the articles to be sold and the date, time and place of the sale. Any unclaimed property offered for public sale but not sold, and not suitable for appropriation for Commission use, shall be deemed to be of no value and shall be disposed of in such manner as the Airport Director orders.

**Section VIII – Claim by Former Owner After Public Sale**

The former owner of property sold according to the provisions of Section VII above shall upon application to the Airport Director within six months of the date of public sale and upon furnishing satisfactory proof of former ownership, be paid the respective sale proceeds from the general fund of the Commission.

**Section IX – Summary Disposal**

The Airport Director may, without notice and in such manner as he determines to be in the public interest, dispose summarily of any property coming into his possession which he determines to be dangerous or perishable. He shall make a record of the pertinent facts of the receipt and disposal of such property. All property and money that comes into the possession of the Airport Police Department during the normal course of their duties, whether or not it was abandoned, seized with or without a warrant, lost or misplaced, shall be handled according to the rules governing the chain of evidence and placed into the Police Department property room for safe keeping. The property that is being held as evidence for trial may upon the completion of trial be disposed of by the Chief of Police pursuant to Section No. 626.04 of the Minnesota Statutes. Any property not being retained as evidence shall be disposed of according to Section I through VIII above, except that no unclaimed property or money shall be given to any member of the Airport Police Department as a finder.

Adopted at a rescheduled regular Commission meeting 10 March, 1975 by vote of all Commissioners present and voting, there being a quorum present and voting thereon.

Notice of adoption of ordinance published in the Minneapolis Star and Tribune Monday, 24 March, 1975.

Filed with the Secretary of State 1 May, 1975 with Affidavit of Publication from the Minneapolis Star and Tribune.