

# Metropolitan Airports Commission



## Management and Operations Committee

Special Meeting Minutes  
Tuesday, January 19, 2010  
12:00 pm

**m**sp  
[mshpairport.com](http://mspairport.com)

[www.mshpairport.com](http://www.mshpairport.com)

## REPORTS B

### **METROPOLITAN AIRPORTS COMMISSION MANAGEMENT & OPERATIONS COMMITTEE SPECIAL MEETING**

Wednesday, January 19, 2010, 12:00 p.m.  
Room 3048A, Lindbergh Terminal - Wold-Chamberlain Field  
Minneapolis-St. Paul International Airport

### **"DISCUSSION ITEM"**

---

#### **Call to Order**

A special meeting of the Management and Operations Committee, having been duly called, was held Wednesday, January 19, 2010, in Room 3048A, Charles Lindbergh Terminal Building, Minneapolis-St. Paul International Airport, Wold-Chamberlain Field. Commissioner Westerberg called the meeting to order at 12:00 p.m. The following were in attendance:

**Commissioners:** Westerberg, Lanners, McKasy, McDonald, Monaco, Rehkamp, Boivin

**Staff:** S. Busch, T.W. Anderson, T.L. Anderson, J. Hamiel, D. Probst, J. Kedrowski, J. Brown, P. Burke, P. Hogan, M. Kilian, S. Douma, A. Irish

**Others:**

#### **OPEN FORUM**

The Open Forum is a portion of the Committee meeting where persons are allowed to address the Committee on subjects which are not a part of the meeting agenda. No public comments were received.

#### **B1. RECOMMENDATION FOR AWARD OF PASSENGER LOADING BRIDGE MAINTENANCE CONTRACT - HUMPHREY TERMINAL – CF 2124**

Mr. Foster, Assistant Director – MSP Operations, presented background on this item. A Request for Proposals for Passenger Loading Bridge (PLB) Maintenance at the Humphrey Terminal was issued on December 9, 2009. Ten companies attended a pre-proposal meeting and tour on December 16, 2009. Proposals were received by the deadline of January 8, 2010 from ThyssenKrupp Airport Systems, JBT AeroTech Airport Services, Oxford Airport Technical Services and Elite Line Services (ELS).

Based on both individual and Team analysis and scoring, it is the Review Team's unanimous recommendation that Elite Line Services provide PLB maintenance and repair services at the Humphrey Terminal.

In response to questions, Mr. Foster clarified terms of the recommended contract. A specific item of discussion related to the fact that ELS does not have an approved Affirmative Action Plan on file with the state of Minnesota. Staff responded that today's recommendation acknowledges that fact by conditioning execution of the contract on approval of the plan by the State Commissioner of Human Rights.

Commissioners expressed concern over the inconsistency of language in the recently discussed proposed Affirmative Action Plan of MAC and this action being recommended.

**COMMISSIONER LANNERS MOVED AND COMMISSIONER MONACO SECONDED THAT THE MANAGEMENT AND OPERATIONS COMMITTEE RECOMMEND TO THE FULL COMMISSION:**

- 1) ACCEPTANCE OF THE PROPOSAL FOR A PASSENGER LOADING BRIDGE MAINTENANCE CONTRACT TO ELITE LINE SERVICES COMPANY FOR ONE (1) YEAR WITH THE POSSIBILITY OF THREE (3) ONE-YEAR RENEWALS TO BE APPROVED BY THE DIRECTOR OF OPERATIONS, CONDITIONED ON THE SUBMITTAL OF AN AFFIRMATIVE ACTION PLAN TO THE MINNESOTA STATE COMMISSIONER OF HUMAN RIGHTS; AND**
  - 2) THAT THE EXECUTIVE DIRECTOR OR DESIGNEE EXECUTE ANY NECESSARY CONTRACT DOCUMENTS CONDITIONED UPON APPROVAL OF AN AFFIRMATIVE ACTION PLAN BY THE STATE COMMISSIONER OF HUMAN RIGHTS.**
- THE MOTION PASSED BY MAJORITY VOTE.**

The meeting was adjourned at 12:30 pm.