

**METROPOLITAN AIRPORTS COMMISSION
FULL COMMISSION MINUTES
REGULAR SCHEDULED MEETING**

Tuesday, February 16, 2010, 1:00 p.m.

Room 3040 Lindbergh Terminal

Wold Chamberlain Field

Minneapolis-St. Paul International Airport

Call to Order

A Regular meeting of the Full Commission, having been duly called, was held Tuesday, February 16, 2010 at Room 3040 Lindbergh Terminal, Wold Chamberlain Terminal, Minneapolis-St. Paul International Airport. Chairman Lanners called the meeting to order at 1:00 p.m. The following were in attendance:

Commissioners: Boivin, Geisler, Harris, Landy, McKasy, Peilen, Sigel, Westerberg, Williams and Chairman Lanners

Staff: S. Busch, J. Hamiel, D. Probst, T. Anderson, T. Anderson, J. Nielsen, S. Douma, J. Felger, P. Hogan, M. Kilian, A. Johnson, E. Johnson, B. Peters, K. Kelly, J. Greer, A. Howell, M. Biernat, A. Dye, P. Mosites, B. Rief, P. Rasmussen, C. Leqve, R. Fuhrmann, P. Hogan, M. Kilian, M. Willis, J. Anderson, C. Boyd, P. Burke, M. Rosenow, E. Hermann

Others: Eileen Lay, Lisa Hinicle, Janelle Dixon, Animal Humane Society; Mary Loeffelholz, Bill Lentsch, Delta; Vivian Starr, ACAA; Robert Friskney, Dick Saunders, SMAAC; Jana Vaughn, Airport Foundation; Rubin Ehrlich, Mendota Heights; Anchia Stegeman, TSA

OPEN FORUM

Vivian Starr, ACAA, addressed the Commission regarding Lease Actions. Addresses of the individuals that were selling or buying were omitted in this month's Lease Actions and she requested addresses be included in the future.

AWARDS

Chairman Lanners presented the following awards:

- Law enforcement award from the TSA to Sgt. Justin Malone for work he has done with the Visible Intermodal Protection and Response Program. The award was accepted by Chief Rosenow in Sgt. Malone's absence.
- MSP Airport Conference Center - TSA Partnership Award
- Airport Development - TSA Partnership Award
- American Council of Engineering Companies of Minnesota - Honor Award St. Paul Airport Flood Protection System
- MN Department of Transportation Merit Award for Bituminous Pavement on the Flying Cloud Runway Extension Project.

PRESENTATION

Bill Lentsch, Delta Airlines Senior Vice President, Minnesota Operations, provided an overview of how Delta and Northwest Airlines have addressed passenger inconvenience on the tarmac at MSP. He discussed the 2009 Airline Passenger Bill of Rights Act, Tactical Delay Management that included

taxi-out and taxi-in delays, and information regarding the Event Recovery Tool - Arrival/Departure Status.

The following questions and comments were raised by Commissioners:

- If a plane returns to the gate following a lengthy delay, does it lose its place in line?
- Will the Passenger Bill of Rights cause more problems for passengers than preventing them?
- Does the Bill of Rights apply to airport operators?
- If a flight is diverted to an airport that is not served by Delta, does the Plan apply to that airport?
- When does the clock begin in a holding pattern?
- Food and water is to be provided after two hours - would there be enough food available?
- How are passengers handled following a deplaning?

Bob Friske, SMAAC, questioned whether the Bill of Rights applies to mechanical problems and whether Delta is prepared to offer deplaning to avoid a dangerous situation.

This was an information item. No Commission action was requested.

CONSENT ITEMS

The following Consent items were approved by roll call vote as indicated.

COMMISSIONER LANDY MOVED AND COMMISSIONER BOIVIN SECONDED APPROVAL OF THE CONSENT AND COMMITTEE AGENDA ITEMS AS LISTED BELOW. The Motion carried on the following roll call vote:

Ayes: Ten Commissioners Boivin, Geisler, Harris, Landy, McKasy, Peilen, Sigel, Westerberg, Williams and Chairman Lanners

Nays: None

Abstain: None

Absent: Five Commissioners McDonald, Monaco, Nelson, Rehkamp, Stenerson

Reports

1. Passenger and Operations Summary

Approval of Minutes

1. January 19, 2010

Financial Report - Board File No. 13299

Approval of the total amount of \$13,031,186.34 for payment and transfer, subject to audit.

Airport Leases - Board File No. 13300

Minneapolis-St. Paul International Airport

Approval of a lease amendment to the limited Airside Services License Agreement between MAC and Airport Terminal Services, Inc. to reflect expansion of the authorized use provision of the license agreement to allow for the handling of ad hoc and unscheduled airline operations at the Humphrey Terminal. Approval of an amendment to the limited airside services license agreement between MAC and Menzies Aviation to allow for the handling of ad hoc and unscheduled airline operations at the Humphrey Terminal. Approval of an amendment to the fixed base operator lease and operating agreement to reflect the addition of approximately 600 square feet of ground space south of the Humphrey Terminal for additional glycol storage until May 31, 2010. Approval of a lease agreement with SkyWest Airlines for 4,050 feet of office space at the Air Cargo Facility. Approval of a temporary

use agreement with Rosemary Zeno for the 233 feet of existing shoe shine space in the North Star Crossing from February 1, 2010 to March 19, 2010. Approval of a liquor license with Delaware North Companies for Surdyk's Flights in the main terminal. Approval of an amendment to carrier access agreement between Concourse Communications Group, LLC and Verizon Wireless, LLC.

St. Paul Downtown Airport

Approval of a lease amendment for 3M's North Riverside Hangar Lease to incorporate the property underlying the pump-house and the water-main look and lift station piping located outside of the leased area.

Flying Cloud Airport

Approval of a lease transfer from Brian Aslesen for Lot 42C4 to Wooddale Kirby, LLC and Aslesen Hangar, LLC. Approval of a storage lease transfer from Francis Cooper, Lot 46B to Stephen Bohlig.

Anoka County-Blaine Airport

Approval of a lease transfer from Ronald Barrows, Lot 37E to Wayne Meier.

Lake Elmo Airport

Approval of a lease amendment for Elmo Aero, Lots 4A,4B,12B,7C and 10, to delete Lot 10 from the lease. Approval of a new aircraft storage lease on Lot 10 for Keith Bergmann, for a three year term.

Airlake Airport

Approval of a storage lease transfer from Tim McCoy, Lot 26B to Steve Olson.

APPROVAL OF THE ABOVE TO AUTHORIZE THE LEASES, CONSENT TO TRANSFERS, AMENDMENTS, ASSIGNMENTS, CONSENT TO SUBLEASES, LICENSES AND OTHER ACTIONS AS INDICATED.

ALL SUCH APPROVALS ARE SUBJECT TO PAYMENT OF ALL RENT OR MONEY OWED THE COMMISSION, COMPLIANCE WITH THE TERMS OF ALL EXISTING AGREEMENTS AND PAYMENT OF APPLICABLE ADMINISTRATIVE FEES, IF ANY,

AUTHORIZE THE EXECUTIVE DIRECTOR OR A DESIGNATED REPRESENTATIVE TO EXECUTE THE NECESSARY DOCUMENTS.

Finance, Development and Environment Committee - Board File No. 13297

- A1 Reports
 - a. Budget Variance Report - Preliminary December 2009
 - b. Statements of Revenue and Expenses and Changes in Net Unrestricted Cash - December 2009
 - c. Accounts Receivable Summary
 - d. Investment Portfolio Report
 - e. Air Carriers Passenger Facility Charges Report
 - f. Commission Travel Report/October, November, December 2009
- A2 Final Payments - MAC Contracts
 - a. 2009 Pavement Joint Sealing
 - b. 2009 Miscellaneous - UPS Apron Lighting
 - c. 2009 Pavement Joint Sealing - Phase 2
 - d. Lindbergh Terminal Chilled Water Piping System Modifications
- A3 Bids Received - MAC Contracts

- a. Energy Program - Phases 12/13 (Boiler Heat Recovery)
- A4 DISCUSSION: 2009 MSP Stormwater Update
- A5 Minneapolis-St. Paul International Airport (MSP) Pilot Guide
- A6 Flying Cloud Airport - Temporary Easement with the City of Eden Prairie
- A7 Recommendation Regarding Adoption of Resolution No. 2126-Series 2010 (Senior and /or Subordinate) - New Bond Issue
- A8 MAC Commissioner Expenses Audit Report
- A9 Reliever Airports Long Term Comprehensive Plan (LTCP) - Update
 - a. Anoka County-Blaine Airport
 - b. Flying Cloud Airport
 - c. St. Paul Downtown Airport
- A10 Noise Mitigation Program - Phase 3 Reimbursements
- A11 Construction Season - 2009 Review and 2010 Preview

Management and Operations Committee - Board File No. 13298

- B1 Key Money/Leasehold Improvement (KMLI) Closeout Update
- B2 DISCUSSION - Air Service Development Update
- B3 Recommendation Regarding NOW Boarding Rent Adjustment
- B4 Guaranteed Public Parking

DISCUSSION ITEMS - Board File No. 13301

A4 2009 MSP Stormwater Update

Commissioner Westerberg asked what is the NPDES permit year base. Roy Fuhrmann addressed the issue.

This was an information item. No Commission action was requested.

B2 Air Service Development Update

Brian Peters, Manager, Commercial Management and Airline Affairs, provided an update regarding the influence that MAC has over decisions airlines make regarding air service and what MAC is doing to attract air service. He provided a brief history of MAC's program and offered a basic overview of air service related initiatives for 2010. In conclusion, he stated that MAC's air service development program continues to transition and evolve from the program established under Bill Wren's guidance. MAC will continue to pursue new air service opportunities with both incumbent and new entrant airlines and will more aggressively step up efforts when situations warrant.

Commissioners comments and questions were as follows:

- Does staff try and involve the Governor's office, the two mayors or corporate or community leaders for help in attracting new entrants at the airport?
- Are your efforts focused exclusively on attracting new airlines or does staff work with existing carriers to expand their service?
- Is there an incentive program for incumbent airlines to add international flights?

This was an information item. No Commission action was requested.

NEW BUSINESS - Board File No. 13302

There was no new business.

OLD BUSINESS - Board File No. 13303

Accomplishments for 2009 - Key Initiatives

Jeff Hamiel, Executive Director, provided an overview of accomplishments for 2009 Key Initiatives. Staff was directed to focus primarily on two of MAC's strategic goals: 1) Enhance Customer Service and 2) Ensure Long Term Financial Viability. Given the resources available and the challenging economic times, he felt this was essential in order to preserve MAC's long term interests.

This was an information item. No Commission action was requested.

ANNOUNCEMENTS

Chairman Lanners stated that the FAA Aviation Forecast Conference is scheduled for March 9 and 10, 2010. He, several MAC staff and Commissioners will be attending and a report will be provided in the near future.

Chairman Lanners adjourned the meeting at 2:25 p.m.

**Materials for this meeting are available at the following website:
<http://www.metroairports.org/mac/meetings/fc.aspx>**